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| --- | --- | --- | --- |
| **From:** | Lebanese Red Cross | **To:** |  |
| **Contact Person:** | Rim Fares | **Contact Person:** |  |
| **Address :** | Spears – Kontari – Facing Barbar | **Address :** |  |
| **Phone #:** | 00961 1 372802 | **Phone #:** |  |
| **E-mail:** | Rim.fares@redcross.org.lb | **E-mail:** |  |

The Lebanese Red Cross (LRC) hereby invites bids from manufacturers/reputed firms registered with the lebanese government for the provision of ***Light Tower*** to the LRC headquarter in spears.

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| **Request for Quotation Details:** |
| **RFQ #:** | DM00603/23 | **Currency of Bid (3-letter code):** | USD |
| **RFQ Issuing Date:** | October 27, 2023 | **Bid Validity Period (days):** | 120 Days |
| **RFQ Closing Date:** | November 1,2023  | **Required Delivery Date:** | Before end of Dec 23 |
| **RFQ Closing Time:** | 2:00 PM | **Required Delivery Destination:** | Spears  |
| **Questions to the RFQ:** | Rim.fares@redcross.org.lb  | **Required Delivery Terms:** | DDP (INCOTERMS 2021) |

**Important Note:**

* All bids received in pencil will be disqualified
* LRC reserve the right to correct any miscalculation on the bid form
* Bids in any currency may be disqualified
* All RFQ pages should be signed and stamped

**Documents to be Submitted Via email:**

1. Copy of company registration – (Ministry of Justice)
2. Copy of tax registration (Ministry of Finance)
3. Copy of VAT registration (Ministry of Finance)
4. Official USD Bank details Signed by the Bank
5. Data sheet signed and stamped must be submitted, The item data sheet should include the warranty period for each item.
6. Due to the emergency situation, lead time delivery will significantly impact the awarding decision
7. The Awarding will based on the Lowest Cost Technical Compliant bid/Lot

**Bid Submission Details:**

Please submit your offer via email to the following address: rim.fares@redcross.org.lb, and include the following inscription in the subject line: RFQ#: DM0603 –Light Tower before the deadline November 1,2023 at 2:00 p.m

**Please refer to the comprehensive specifications outlined in the financial offer**

***Financial Proposal***

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| **LRC to Complete**  |  | **Bidder to Complete**  |
| **Item #** | **Item /Milestone Required** | **UOM** | **QTY** | **Unit Price (USD) Exclusive VAT** | **VAT 11%** | **TOTAL Price (USD)** **Inclusive VAT** | **Lead Time Delivery****(WD)** |
| **1** | **Tower Light:*** Powered by Perkins 403A- 15G1 engine and Leroy Somer TAL-440-D alternator
* Weatherproof type canopy 4\*1000W metal halide lamps.
* Manual Mast 8 meters height vertical design.
* 3 stabilizer jacks
* DSE 4520 controller.
* 50 Hz
* 340 degree rotation
* Tortion Axle with brake 1000kg. Cayirova 5\*112 + cast overrun coupling, 2000 kg E-Certificated.
* Jockey wheel rubber wheel
* Rear Light
* 2 Side rubber reflectors
 | Pc | 1 |  |  |  |  |
| **TOTAL AMOUNT IN USD (TTC)** |  |

The bid should be concisely presented and structured in the following order to include, but not necessarily be limited to the following information listed below. The information should be sufficient for evaluators to draw scores according to the below evaluation criteria.

The technical, and financial Evaluation will be done on the basis of the following, of best value for Money.

***Payment terms: Fresh to Fresh Transfer up to 45 days of receipt of invoice and items- VAT amount will be paid with Cheque LBP Sayrafa rate – Please submit your IBAN Official Document***

***The following is important information regarding this RFQ:***

**Delivery Lead Time (from receipt of LRC Purchase Order):**

**Bid Validity Period:**  **\_\_\_\_\_\_\_\_\_\_\_ \_ (Calendar) days**

I certify that I have read and understood the LRC General Conditions of Contract for the Procurement of Goods and the LRC Code of Ethics. I further certify that the above mentioned company has not engaged in corrupt, fraudulent, collusive, or coercive practices in competing for, or in executing, any Contracts.

Signed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Position: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Print Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*Please stamp this Bid Form with your Company Stamp*

## Annex 1: Supplier Registration Form

Please fill in this questionnaire in order to register.

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| --- | --- |
| 1. NAME OF COMPANY:
 |  |
| Mailing Address |  |
| Country: |
| Contact Person (s)  |  |
| Telephone No | Fax:  |
| Email |  |
| Website |  |
| Owner(s) Name(s): |  |
|  |
| Nationality: |  |
| VAT Number |  |
| Date of Registration of VAT |  |
| 1. ORGANISATION REGISTRATION:
 | Year Established: Under the laws of: |
| 1. SIZE OF BUSINESS
 | No. of Employees: No. of Branches:  |
| No. of International Offices:  |
| Location of Factories:  |
| No. of Plants:  |
| No. of Warehouses |
| 1. AFFILIATED/HOLDING/ SUBSIDIARY COMPANIES:
 | Name Address Nature of Affiliation |
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